



25 – 28 February 2016

<b>HEALTH &amp; SAFETY REQUIREMENTS FOR EXHIBITORS</b>	<b>FORM : 2</b>
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Company Name:	Stand No:
Postal Address:	Level :
	Tel No:
	Fax No:
	Email:
Co VAT Number:	Signature:
Contact on site	Cell No:

*Local by-laws for the City of Johannesburg require exhibitors to make various submissions to the Emergency Management Services (EMS) for evaluation and approval depending upon the nature of their stand design. In order for us to assist with this process please place a tick in the appropriate boxes in the table below and ensure that all appropriate documentation/information is submitted to the event organisers before the 29<sup>th</sup> January 2016:*

	Stands consisting entirely of shell scheme and below 2.5m in height - no additional action required.
	Stand consists of shell scheme with elements exceeding 2.5m. Stand designs to be submitted to EMS for approval. A structural engineer's certificate may be requested.
	Stand is constructed from materials other than shell scheme but is <b>below 2.5m in height</b> . Stand designs to be submitted to EMS. A structural engineer's certificate may be requested.
	Stand is constructed from materials other than shell scheme with elements <b>above 2.5m in height</b> . Stand designs to be submitted to EMS. A structural engineer's certificate will be requested.
	Multi-storey structures. Designs to be submitted to EMS. An engineer's certificate will be required and the certificate must indicate maximum capacities for the upper levels.
	Exhibitors wishing to utilise open flames or LPG must submit an application to the event organiser detailing the intended use of the LPG and the quantities required. A 9kg dry-powder fire extinguisher must be installed in close proximity to the gas cylinder/open flame. Applications will be treated on a first come, first served basis.
	Certificates of Acceptability will be required for all exhibitors selling/sampling food or beverages.
	Exhibitors installing electrical distribution equipment, wiring or equipment on their stand (aside from standard extension cords) will be required to submit a Certificate of Compliance to the event organiser.
	All flammable and combustible materials and components must be declared and treated with a flame-retardant, i.e. draping/curtaining/backdrops/wood etc. A certificate must be obtained and produced on-site. Hessian and hay are not permitted.

Fax completed forms to: 086 775 3067

**Return this form together with the 'Remittance Advice' Summary form.**

**ALL ORDER FORMS TO REACH HOMEMAKERS ON OR BEFORE 29<sup>th</sup> JANUARY 2016**

For all enquiries contact HOMEMAKERS Expo on 086111 4663 or e-mail [michelle@homemakers-sa.co.za](mailto:michelle@homemakers-sa.co.za)